

City of Willoughby Hills

Agenda

Regular Meeting of Council December 14, 2017

7:00 p.m.

Regular Meeting of Council Called to Order

Pledge of Allegiance

Roll Call of Council

Members Present: Councilwoman Laura Pizmoht, Vice President John Plecnik, Councilman Christopher L. Biro, President Nancy E. Fellows, Councilman David M. Fiebig, Councilman Christopher Hallum, Councilwoman Janet R. Majka

Also Present: Mayor Robert M. Weger, Acting Law Director Stephen L. Byron, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

CORRESPONDENCE

DISPOSTION OF THE JOURNAL

- Minutes of the Special Council Meeting of November 22, 2017

MAYOR'S REPORT – Robert M. Weger

LAW DIRECTOR'S REPORT – Acting Law Director Stephen L. Byron

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

Chair: John Plecnik

Committee Members: Nancy E. Fellows, David M. Fiebig

Planning & Zoning: All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

Chair: Christopher Hallum

Committee Members: Christopher L. Biro, Laura Pizmoht

Recreation: All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

Chair: Laura Pizmoht

Committee Members:	Christopher L. Biro, Janet R. Majka
<u>Rules and Legislation:</u> All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinances and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration. Chair: Nancy E. Fellows Committee Members: Janet R. Majka, John Plecnik	
<u>Safety:</u> All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct. Chair: David M. Fiebig Committee Members: Janet R. Majka, John Plecnik	
<u>Service:</u> All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property. Chair: Christopher L. Biro Committee Members: Christopher Hallum, Janet R. Majka	
<u>Utilities:</u> All matters concerning the installation, use and regulation of public utilities within the City. Chair: Janet R. Majka Committee Members: Christopher L. Biro, John Plecnik	
<u>Personnel Relations:</u> There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31 st , of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees. Chair: John Plecnik Committee Members: Chris du Laney, Linda Fulton, Greg McCarthy, Laura Pizmoht	
<u>Working Committee of Council:</u> The Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members. Chair: Nancy E. Fellows, President of Council	

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:
(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2017-79 – 2nd READING

1st Reading: November 22, 2017

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 135 – DEPARTMENT OF FINANCE, SECTION 135.001 – POSITION OF DIRECTOR OF FINANCE, SUBSECTION (b) DUTIES AND RESPONSIBILITIES OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-81 – 2nd READING

1st Reading: November 22, 2017

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE FIRST AMENDMENT TO THE OPTION AND GROUND LEASE AND AMENDED MEMORANDUM OF LEASE; REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-82

AN ORDINANCE ENGAGING KIRK R. HENRIKSON AND THE LAW FIRM OF MATTY, HENRIKSON AND GREVE, LLC FOR THE PURPOSE OF REPRESENTING THE CITY OF WILLOUGHBY HILLS IN THE MATTER OF *JOHN M. KUIVILA V. CITY OF WILLOUGHBY HILLS*, LAKE COUNTY COMMON PLEAS COURT CASE NO. 17CV1660, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-83

AN ORDINANCE TO DECLARE FIREARMS AS SURPLUS PROPERTY PURSUANT TO ARTICLE VI – LEGISLATION, SECTION 6.01 – GENERAL ORDINANCES, SUBSECTION (e) OF THE CHARTER OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-84

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE INSTALLATION OF A STREET LIGHT ON MAPLE GROVE ROAD ACROSS FROM PINE VALLEY DRIVE AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-85

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN + ASSOCIATES INC. PROVIDING ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-86

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE BID SUBMITTED BY S.E.T., INC. FOR THE MEADOWBROOK PUMP STATION REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-87

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A GENERAL SERVICE INSTALLATION LINE COST AGREEMENT WITH THE CLEVELAND ELECTRIC ILLUMINATING COMPANY IN CONJUNCTION WITH THE MEADOWBROOK PUMP STATION REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT